

For...

Company:

Subject: **Request for quotation**

Dear Sir/Madam,

We would like to request a **quotation for expert services in the framework of the eDigiStars project**.

The technical content of the expert services is described in the attached sample quotation.

Please complete the attached sample and send it electronically (by e-mail) to **7th June 2022 at the latest**. Please send the completed, duly signed and scanned proposal to innoskart@innoskart.hu (please indicate in the subject line of the e-mail "**proposal for expert services in the framework of the eDigiStars project**").

Please note that the proposed activity is funded under the European Union's Danube Transnational Programme, subject to the following binding conditions and principles:

- type of procedure: tender procedure;
- conflict of interest: there must be no direct or indirect economic, family or financial links between the contracting authority and the tenderer, nor any economic interest between them;
- transparency and fairness of competition: the procurement procedure must be open and transparent;
- conformity with the market price: the tender must come from a potential economic operator and the price quoted must be in line with the normal price for the service in question;
- evaluation criteria: the decision to award the contract is based on the lowest price or best value for money principle, taking into account the price levels available on the market;
- evaluation: the official representative of the contracting authority and the project manager will evaluate the tenders and take the decision;
- decision and award of contract: in view of the estimated value, the successful tenderer will be awarded a contract, a draft of which will be sent with the request for tender;

Székesfehérvár, 1st of June 2022

Best regards,

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Orsolya Beséné Szaplóczay
CEO

PROPOSAL

Contracting authority: **INNOSKART Nonprofit Kft.**

Web: www.innoskart.digital

Registered office: H - 8000 Székesfehérvár, Móricz Zs. u. 14.
Tax number: HU14507098
Company registration number: 07-09-015353
Contact details (e-mail, phone): szaploneczay.orsolya@innoskart.hu; +36-20-989-22-98

Offeror:

Web:

Registered office:
Tax number:
Company registration number:
Representative:
Contact details (e-mail, phone):

Thank you for your enquiry, on the basis of which we are offering you the following quote:

The subject of the offer is "**expert services in the framework of the eDigiStars project.**"

The price for the assignment is net euro +% VAT.

Item serial number	Title of task	Net unit price €	Quantity (per expert day)	Net price €	VAT €	Gross price €
I.	Preparing the Joint Improvement Report (D.T3.4.1 Joint Improvement Report for eDigiStars System)		15			
II.	Participation in the implementation of preparing eDigiStars Territorial Action Plan (D.T4.2.1 Reports of territorial development process of Action Plans)		35			
	Total	-	50			

The service provided must comply with the relevant EU rules and directives.

Validity of the quotation: 90 days

Date:, 2022

Place of stamp:

On behalf of the tenderer:

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< official representative >